

IPSS 5 yearly Reaccreditation Policy Statement

1. Introduction

The UKCP requires each individual member to re-accredit every 5 years. IPSS is the organisation responsible for undertaking the reaccreditation of its members registered with the UKCP. In line with this policy IPSS will contact each of its members on a 5 yearly basis and request the information listed below at point 2.

This policy is designed to meet UKCP's reaccreditation requirements. The policy is to be read alongside the IPSS policy on CPD. It is the responsibility of individual clinical members to maintain appropriate levels of CPD and to be able to evidence this when required.

All policies referred to in this document and the Re-accreditation Application Form are accessible and can be found on the IPSS web site in the members' area. For Log in details, email IPSS Administrator, Paola Turner at info@ipss-psychotherapy.co.uk

2. Responsibilities of IPSS Members

All IPSS members will be required to provide documentation that demonstrates their practice as a psychotherapist. This will include the following:

1. A reflective description of your psychoanalytic practice undertaken over the previous 5 years and how this has evolved (between 750 and 1000 words). This should include the nature and content of your work in all its aspects. It should also include a description of its development and maintenance through CPD activities as defined in the IPSS CPD policy. A minimum of 250 hours over 5 years with no fewer than 20 hours in any one year is required,
2. Awareness of, and working within, IPSS's Equality and Diversity Policy in its understanding of the complexity and range of the challenging issues of diversity and equality of access.
3. A description of the nature of supervision received over the previous 5 years and an assessment of the impact this has had on you and your work (maximum 500 words).
4. A statement confirming your adherence to IPSS's Code of Ethics and Practice.
5. Evidence of adequate insurance cover; this could either be a copy of your insurance document that shows the professional services you are covered for and the amount of your indemnity cover; or a letter from your employer if no private work is undertaken. (IPSS recommends for its practitioners of psychotherapy a minimum professional indemnity cover of £2,000,000)
6. Details of the professional will arrangements you have in place, with confirmation from your executor (the person seen to be acting on your behalf). That confirmation can be in the form of a brief statement signed by your executor or contained within an email from your executor.

7. A declaration of any/no complaints made against you in the period since last (re)accreditation and details of their outcome or current status.

Where there is a discrepancy between the member and the re-accreditation committee's conclusion or accounts, the Ethics Committee will become involved in an attempt to mediate and to ascertain whether the practice of the member presents any serious concern regarding their reaccreditation.

Where there is no resolution of problems and differences of opinion arising from the reaccreditation process, the member may contact the CPJA Ethics Committee.

IPSS will advise UKCP of those members who have successfully completed the reaccreditation process.

Where there is a good reason why members have not met the reaccreditation timetable – due to illness, for example – they can be assigned to the category of 'deferred applicant, and may maintain their membership of IPSS for a maximum of 12 months while their reaccreditation is being confirmed.

.